EAST WEST UNIVERSITY

18 August 2025

Notice
Online Advising of Courses for Fall Semester 2025
All Programs (except Pharmacy and Law)

Students of the following categories must contact their respective advisor **personally** for advising of courses for Fall Semester 2025.

Programs	Categories	Advising Date	Advising Time
Undergraduate Programs	• CGPA 2.15 or less (students admitted up-to Summer 2023) and for CGPA 2.40 or less (students admitted in Fall 2023 and onward) including on probation.	24-25 August 2025	09:00 am–04:00 pm
Graduate Programs	• CGPA 2.65 or less including on probation.	24-25 August 2025	05:00 pm–07:00 pm

Online advising of courses for Fall Semester 2025 of EWU will be held using the Online Course Advising System. Students of both **Undergraduate and Graduate Programs** will take their own courses through online using the link: **https://portal.ewubd.edu** as per the schedule mentioned below:

Undergraduate Programs

Date	Credits Completed	Time
26 August 2025	120.5 Credits & above	06:00 P.M.- 06:50 P.M.
26 August 2025	110.5-120 Credits	07:00 P.M.- 07:50 P.M.
26 August 2025	100.5-110 Credits	08:00 P.M.- 08:50 P.M.
26 August 2025	90.5-100 Credits	09:00 P.M.- 09:50 P.M.
26 August 2025	83.5-90 Credits	10:00 P.M.- 11:00 P.M.
27 August 2025	75.5-83 Credits	06:00 P.M.- 06:50 P.M.
27 August 2025	70.5-75 Credits	07:00 P.M.- 07:50 P.M.
27 August 2025	63.5-70 Credits	08:00 P.M.- 08:50 P.M.
27 August 2025	57.5-65 Credits	09:00 P.M.- 09:50 P.M.
27 August 2025	52.5-57 Credits	10:00 P.M.- 11:00 P.M.
28 August 2025	48.5-52 Credits	06:00 P.M.- 06:50 P.M.
28 August 2025	45.5-48 Credits	07:00 P.M.- 07:50 P.M.
28 August 2025	42.5-45 Credits	08:00 P.M.- 08:50 P.M.
28 August 2025	39.5-42 Credits	09:00 P.M.- 09:50 P.M.
28 August 2025	35.5-39 Credits	10:00 P.M.- 11:00 P.M.
29 August 2025	25.5-35 Credits	09:00 A.M.- 09:50 A.M.
29 August 2025	24.5-25 Credits	10:00 A.M.- 10:50 A.M.
29 August 2025	21.5-24 Credits	11:00 A.M.- 11:50 A.M.
29 August 2025	20.5-21 Credits	02:30 P.M.- 03:50 P.M.

Date	Credits Completed	Time	
29 August 2025	11.5-20 Credits	04:00 P.M.- 04:50 P.M.	
29 August 2025	9.5-11 Credits	05:00 P.M.- 05:50 P.M.	
29 August 2025	8.5-9 Credits	06:00 P.M.- 06:50 P.M.	
29 August 2025	1-8 Credits	07:00 P.M.- 07:50 P.M.	
29 August 2025	0 Credit	BBA, ECO, PPHS, SOC, ENG, IS	08:00 P.M.- 08:50 P.M.
29 August 2025		CE, DSA, Math, ICE, CSE, GEB, EEE	09:00 P.M.- 09:50 P.M.

Graduate Programs

Date	Credits Earned	Time
30 August 2025	0 credits & above	02:00 P.M.-07:00 P.M

Students of Undergraduate and Graduate Programs who somehow miss the above schedule or fail to take courses using the Online Advising System may contact the respective advisor personally on **31 August 2025** as per the convenience of the concerned advisor.

For any help regarding advising and other administrative issues students may contact the respective Online Helpdesk (Email Account) which are mentioned below:

s/n	Group name	Email address	Purpose
1	CE Help Desk	helpdesk-ce@ewubd.edu	For advising/ course related issues
2	CSE Help Desk	helpdesk-cse@ewubd.edu	For advising/ course related issues
3	BBA Help Desk	helpdesk-dba@ewubd.edu	For advising/ course related issues
4	DSR Help Desk	helpdesk-dsr@ewubd.edu	For advising/ course related issues
5	ECO Help Desk	helpdesk-eco@ewubd.edu	For advising/ course related issues
6	EEE Help Desk	helpdesk-eee@ewubd.edu	For advising/ course related issues
7	GEB Help Desk	helpdesk-geb@ewubd.edu	For advising/ course related issues
8	ENG Help Desk	helpdesk-eng@ewubd.edu	For advising/ course related issues
9	DIS Help Desk	helpdesk-dis@ewubd.edu	For advising/ course related issues
10	Law Help Desk	helpdesk-law@ewubd.edu	For advising/ course related issues
11	MBA Help Desk	helpdesk-mba@ewubd.edu	For advising/ course related issues
12	MPS Help Desk	helpdesk-mps@ewubd.edu	For advising/ course related issues
13	PHRM Help Desk	helpdesk-phrm@ewubd.edu	For advising/ course related issues
14	SOC Help Desk	helpdesk-soc@ewubd.edu	For advising/ course related issues
15	Registrar's Office Help Desk	helpdesk-regoffice@ewubd.edu	For registration/ other administrative issues
16	Accounts Help Desk	helpdesk-accounts@ewubd.edu	For tuition/ scholarship/ other financial issues
17	ICS Help Desk	helpdesk-ics@ewubd.edu	For relevant IT issues
18	COE Help Desk	helpdesk-coe@ewubd.edu	For Certificates/Transcripts/Grade Reports related issues

While sending emails, students are advised to mention their name, ID number, mobile number and the problem clearly. Students are also advised to use their university email account to communicate the University.

With the kind approval of the Vice Chancellor this is for information and necessary action by all concerned.

Mashfiqur Rahman
Registrar