



EAST WEST UNIVERSITY
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RFQ No: EWU/AIF/HEQEP(CP-3289)/2016/4

Date: 22/05/2016

"Request for Quotation"

1.	Agency	:	HEQEP Sub-Project, CP-3289, Department Of Business Administration, East West University
2.	Procuring Entity Name	:	HEQEP Sub-Project, CP-3289, Department Of Business Administration, East West University
3.	Invitation For	:	Quotation for Supply of Stationary
4.	Invitation Ref No	:	EWU/AIF/HEQEP(CP-3289)/2016/4
5.	Date	:	22/05/2016
6.	Procurement Method	:	Request for Quotation for Supply of Stationary
7.	Source of Funds	:	HEQEP, (CP-3289)
8.	RFQ Publication Date	:	22/05/2016
9.	Date of Collection of RFQ Document	:	22/05/2016 to 28/05/2016 , During Office Hours.
10.	Last Date of Collection of RFQ Document	:	28/05/2016 , up to 4.00 p.m.
11.	Closing Date of RFQ Document	:	29/05/2016 , 12.00 p.m.
12.	RFQ Document Collection	:	The schedule for the item with terms and conditions can be obtained from HEQEP Sub-Project, Department Of Business Administration up to 28/05/2016, up to 4.00 p.m.
13.	Name and Address of the Office for Collection of RFQ and Submission of Quotation	:	In the Quotation Box Kept in the Office of Sub-Project Manager (HEQEP, CP-3289) & Department Of Business Administration, Room no: 427 (3rd Floor) , East West University, Plot No-A/2, Jahurul Islam City, Aftabnagar, Dhaka1212
14.	Eligibility of Bidder	:	Reputed Supplier/Vendor having experience of supply the original and indisputable goods with appropriate Trade License, VAT Registration Number and Tax Identification Number (TIN) Certificate.
15.	Address of Official Inviting Tender	:	Room no: 427, 3 rd Floor, Department Of Business Administration, East West University, Plot No-A/2, Jahurul Islam City, Aftabnagar, Dhaka 1212
16.	The Procuring entity reserves the right to accept or reject any or all Quotation.		

Professor Dr. Tanbir Ahmed Chowdhury
Dean, Faculty of Business & Economics
East West University, Dhaka-1212
and
Sub-Project Manager, HEQEP CP: 3289


Professor Dr. Tanbir Ahmed Chowdhury
Sub-Project Manager, HEQEP CP-3289
Dean
Faculty of Business and Economics
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Distribution:

1. Vice Chancellor, East West University for kind information.
2. Dean, Faculty of Business and Economics, East West University.
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