



EAST WEST UNIVERSITY
Plot No-A/2, Main Road,
Jahurul Islam City, Aftabnagar, Dhaka-1212
Telephone: 09666775577 E-mail: admissions@ewubd.edu
URL: <http://www.ewubd.edu>

Quotation No. EWU (Admin)76/2018/ **642**

Date : 31/10/2018

“Request For Quotation”

01.	Agency	:	East West University
02.	Procuring Entity Name	:	East West University
03.	Invitation for	:	Quotation for Washing and Ironing work of Gown, Hood, Sash, Bunting and Flag for the 18 th Convocation-2019
04.	Invitation Ref No.	:	Quotation No. EWU (Admin)76/2018/ 642
05.	Date	:	31/10/2018
06.	Procurement Method	:	By Quotation.
07.	Source of Funds	:	East West' University's Own Fund.
08.	RFQ Last Collection Date & Time	:	12/11/2018 during office hours (except weekend holiday & Govt. holiday)
09.	RFQ Closing Date and Time	:	13/11/2018 at 2:00 p.m
10.	Collection of RFQ Documents	:	The schedule for the item with terms and conditions can be obtained from the HR & Logistics Department Office of the University up to 12/11/2018 within 3:00 p.m.
11.	Submission of RFQ Documents	:	In the Quotation box kept in the Office of the Treasurer, (2 nd floor) of East West University.
12.	Eligibility of bidder	:	Renowned Supplier/vendor having experience of washing and ironing of gowns & related items with appropriate Trade License, VAT and Tax certificates.
13.	Address of official Inviting Quotation	:	East West University, Plot No. A/2, Main Road, Jahurul Islam City, Aftabnagar, Dhaka-1212.
14.	The procuring entity reserves the right to reject any one or all Quotation.		

Joint Chief, HR & Logistics
East West University

You are requested to collect the schedule of quotation from HR & Logistics Department as per above RFQ.