

# East West University

EWU(RO)17(A)/21-212

21 December 2021

## Notice Online Advising of Courses for Spring Semester 2022 Department of Pharmacy

Advising of courses for Spring Semester 2022 of EWU will be held using the Online Course Advising System. Students of both **Undergraduate and Graduate Programs of the Department of Pharmacy** will take their own courses through online using the link: <https://portal.ewubd.edu> as per the schedule mentioned below:

### Undergraduate Programs

Date	Credits Earned	Time
26 December 2021	0 – 20 Credits	08:00 A.M.- 12:15 P.M
26 December 2021	21 - 40 Credits	12:30 P.M.- 04:45 P.M
27 December 2021	41 - 59 Credits	08:00 A.M.- 12:15 P.M.
27 December 2021	60 - 79 Credits	12:30 P.M.- 04:45 P.M
28 December 2021	80 - 98 Credits	08:00 A.M.- 12:15 P.M
28 December 2021	99 - 118 Credits	12:30 P.M.- 04:45 P.M
29 December 2021	119 Credits & above	08:00 A.M.- 04:30 P.M

### Graduate Programs

Date	Time
30 December 2021	08:00 a.m.- 04:30 p.m.

**Students are strongly recommended to complete their advising during the above schedule. Please note that students will not get access into the portal for advising of Spring Semester 2022 unless they provide the information related to COVID-19 Vaccination.**

For any help regarding advising and other administrative issues students may contact the respective Online Helpdesk (Email Account) which are mentioned below:

s/n	Group name	Email address	Purpose
1	PHRM Help Desk	<a href="mailto:helpdesk-phrm@ewubd.edu">helpdesk-phrm@ewubd.edu</a>	For advising/ course related issues
2	Registrar's Office Help Desk	<a href="mailto:helpdesk-regoffice@ewubd.edu">helpdesk-regoffice@ewubd.edu</a>	For registration/ other administrative issues
3	Accounts Help Desk	<a href="mailto:helpdesk-accounts@ewubd.edu">helpdesk-accounts@ewubd.edu</a>	For tuition/ scholarship/ other financial issues
4	ICS Help Desk	<a href="mailto:helpdesk-ics@ewubd.edu">helpdesk-ics@ewubd.edu</a>	For relevant IT issues
5	COE Help Desk	<a href="mailto:helpdesk-coe@ewubd.edu">helpdesk-coe@ewubd.edu</a>	For Certificates/Transcripts/Grade Reports related issues

While sending emails students are advised to mention their name, ID number, mobile number and the problem clearly. Students are also advised to use their University email account for communications with the University.

Students who somehow miss the above schedule or fail to take courses using the Online Advising System may contact the respective advisor from 02-05 January 2022 through respective departmental online helpdesk (email) mentioned above.

With the kind approval of the Vice Chancellor this is for information and necessary action by all concerned.

Mashfiqur Rahman  
Registrar